



TRAINING EVALUATION FORM

Borang Penilaian Latihan

Overall Evaluation
Summary: **4.83**

Name /Nama (Optional) : -

Department /Jabatan (Optional) : -

Course Title / Nama Kursus : Performance Coaching For Managers

Course Date / Tarikh Kursus : 9-10 March 2010

Trainer / Jurulatih : Leong Wai Keong – JMC Consulting

Instruction: Please complete this form to help us evaluate the effectiveness of the programme. Your comments will provide useful feedback for our continuous improvement. Thank You.

Arahan: Sila lengkapkan borang penilaian ini untuk membantu pihak kami menilai keberkesanan program latihan ini. Maklum balas anda adalah penting untuk meningkatkan keberkesanan program latihan ini.

A. PROGRAMME / PROGRAM LATIHAN		POOR				GOOD
1.	Achieve course objectives / Mencapai objektif latihan	1	2	3	4	5 4.87
2.	Level of Detail / Tahap keperincian	1	2	3	4	5 4.53
3.	Layout & Sequence / Struktur latihan	1	2	3	4	5 4.67
4.	Ease of Understanding /Mudah difahami	1	2	3	4	5 4.87
B. TRAINER / JURULATIH		POOR				GOOD
1.	Knowledge of subject / Pengetahuan subjek	1	2	3	4	5 4.93
2.	Organisation and preparation / Organisasi & penyediaan	1	2	3	4	5 4.93
3.	Clarity of Presentation / Kejelasan pembentangan	1	2	3	4	5 4.87
4.	Interaction with trainees / Interaksi dengan pelatih	1	2	3	4	5 4.93

THREE (3) IDEAS THAT I WOULD LIKE TO APPLY INTO MY WORKPLACE AFTER THIS TRAINING:

Tiga (3) idea utama yang boleh saya gunakan di tempat kerja:

1. GROW Model
2. Questioning Skills
3. Accentuate the positive
4. Communication Skills
5. Listening
6. How to motivate the staffs
7. Able to coach my staffs
8. Staff communication
9. IT user training
10. Smile more
11. Lead people into possibility rather than expect them to live up to expectation
12. Apply what i learnt from this course asap
13. Utilise the technique learnt from this course
14. Will implement in my daily work
15. Change the working style from traditional to modern way
16. Good approach for good benefit – both employee and employer
17. Coaching, Teaching, Mentoring and Counselling
18. Trust, Rapport, Safety
19. Coaching techniques and methodology / GROW model and scaling techniques

20. Making staffs positive and happy
21. Not taking message too seriously – Rule no 6
22. To create an environment conducive enough for coaching with positive touch
23. To have more time interacting with staffs
24. Have more fun
25. Possibility rather than responsibility
26. Positive approach
27. Open minded to staffs opinion
28. Inspire staff with possibilities
29. To be supportive to all staff
30. Building trust with the people. Understand the importance of validation
31. Develop the skills from the people
32. Able to develop more open questions
33. Grow the person to achieve target
34. Get the staffs punctual on time

ADDITIONAL COMMENTS / LAIN-LAIN KOMEN:

1. Excellent course. Hope it will be implemented by all managers and supervisory position. Thank you, Wai!
2. Would very much like to attend some other related course conducted by this trainer
3. Provide attendance cert
4. If possible, have the video DVD subtitled in English as quite difficult to catch the meaning when listening to the American / foreign voices
5. It is an interesting training and hope to have more to come
6. Great training! Very powerful and helpful in our job!
7. Powerful trainer, very experienced

**Feedback provided by participants transcribed herein in verbatim*